



# CITY OF ATLANTA

## Job Announcement

### FLEET MAINTENANCE SERVICE WORKER (D)\*

**STARTING SALARY: \$25,943**

**Salary Grade: 9**

**Applications Accepted From: October 24, 2005 until November 4, 2005**

#### **Minimum Job Requirements\*\***

Applicant must possess a High school diploma or GED and have six months vehicle and tire maintenance experience and a Georgia Driver's License at the time of application. Training and experience will not be substituted for the high school and GED requirement. **A valid Georgia Commercial Driver's License must be obtained within six (6) months of appointment.**

#### **Duties of the Job:**

This employee performs scheduled tire and minor maintenance on city vehicles including inspecting tires and rims for damage, replacing and repairing tires; picks up and delivers tires, parts and personnel; responds to service calls for emergency road side repairs for city owned vehicles, operates and maintains shop vehicles; monitors inventory of tires, tubes, and rims on hand; replenishes supplies as necessary; maintains log books of tire usage; maintains inventory list of supplies, performs oil changes, lubricates chassis, performs preventive maintenance and tune-ups, assists automotive technicians as needed; performs other related duties as required.

#### **To Apply For This Job**

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2107, Atlanta, GA. 30335-0306.

Phone: (404) 330-6369

[www.atlantaga.gov](http://www.atlantaga.gov)

FAX: (404) 658-6157

#### **Affirmative Action/Equal Opportunity Employer**

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation, Gender Identity or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

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APPLICANTS WHO MEET THE ABOVE REQUIREMENTS ARE PLACED ON THE ELIGIBLE REGISTER IN THREE CATEGORIES: QUALIFIED, WELL QUALIFIED, HIGHLY QUALIFIED.

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#### **THE EXAMINATION FOR THIS JOB WILL CONSIST OF AN EVALUATION OF TRAINING AND EXPERIENCE.**

The hiring authority will contact only those applicants they deem most appropriate for the position within 30 days of the expiration of this bulletin. No other communication will be sent regarding the status of your application.

\*There is a salary differential for shift work. \*\*Verification required at time of application.